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## 2020 Oldham County Fair Code of Conduct

As an annual outdoor attraction, the Oldham County Fair Board is responding to concerns regarding the spread of COVID-19. All options are being considered to create a safe environment for all those in attendance. This plan encompasses all expectations and emerging requirements by the CDC, Commonwealth of Kentucky and the Kentucky State Fair Board.

The Commonwealth of Kentucky's minimum requirements for Healthy at Work entail:

- Enforce Social Distancing (six (6) feet or more.)
- Universal Masking
- Provide Adequate Hand Sanitizer and Encourage Hand Washing
- Ensure Proper Sanitation
- Conduct Daily Temperature/Health Checks

Effective June 29, 2020, Kentucky Governor Andy Beshear will allow the reopening of Venues & Event Spaces which includes fairs, festivals, and carnivals.

The Oldham County Fair along with our ride Company, Kissel Entertainment, will follow these guidelines, as well as additional steps for the safety of our event and our attendees.

### **Social Distancing**

- Limit persons on property to 50% of maximum occupancy of the fairgrounds and require Social Distancing of six (6) feet.

National Fire Protection Association requires 1 person per 7sq ft of space per person.

The Oldham County Fairgrounds and the Kentucky State Fair Board have reduced that number to 36sq ft per person.

- Minimize the use of any waiting areas and install floor or wall decals for cashier queuing areas to maintain safe waiting distances of at least 6 feet. Admission volunteers will be shielded by glass and use appropriate personal protective equipment to the greatest extent practicable.

All waiting areas, including but not limited to, ticket sales, food sales and rides, will be properly marked on the ground to promote safe waiting distances. Admission volunteers will be shielded by glass and use gloves and other PPE to the greatest extent practicable.

- Maintain a record of persons and their contact information, telephone number preferred, attending the event and cooperate with state/local public official requests to notify attendees if the event is linked by contact tracing to high risk of COVID-19 exposure.

An area will be setup near admissions to collect contact information for attendees for the purpose of any foreseeable state/local public official request of attendees for COVID-19 tracing.

- Follow the Healthy at Work Requirements for Restaurants and Bars if they operate snack bars.

Promote the use of credit card transactions where possible to limit the contact of paper money. Healthy at Work Requirements for Restaurants and Bars will be followed in our Concession stand. Concession stand and food vendors will be properly inspected through Oldham County Health Department.

- Promote and enforce social distancing and masking when attendees and staff are in close proximity or passing by one another, develop one-way traffic routes/patterns, and demarcate social distancing signage to avoid excessive congregation between attendees.

Directional arrows will be in place to help the flow of traffic on the midway. One (1) dedicated Entrance gate and one (1) dedicated entrance gate will be enforced.

- Require booth placements to allow for 6' between fellow exhibitors. When possible, exhibitors are encouraged to use a physical barrier to create distance from attendees.

The Oldham County Fair will have no indoor exhibitors. Our outdoor food vendors will have at least 10 feet between them. We will also encourage our vendors to use a physical barrier to create distance from their patrons.

- Ensure employees and volunteers strictly follow social distancing protocols and wear face masks at all times, unless they are more than six (6) feet away from anyone else or doing so would put their health or safety at risk.

Our volunteers will follow six (6) feet social distancing protocols and will be encouraged to wear face masks at all time when they can wear safely.

### **Cleaning and Disinfection Requirements**

- Develop and implement a plan and procedures to ensure the facility, including offices and workstations, are properly cleaned and ventilated routinely.

The Oldham County Fairgrounds will be hourly disinfecting surfaces in their concession stand as well as their office spaces.

- Encourage volunteers and attendees to frequently wash their hands and/or use hand sanitizer that should be provided by the event organizer.

The Oldham County Fairgrounds and Kissel Entertainment will supply several hand washing/hand sanitizing stations throughout the venue for attendees and volunteers to frequently wash and/or sanitize their hands.

- Ensure cleaning and sanitation of frequently touched surfaces (door knobs, handles, buttons, rails, rental equipment and counter tops) with appropriate disinfectants.

Frequently touched surfaces will be cleaned hourly with appropriate disinfectants throughout the venue including but not limited to, golf carts, doorknobs, handles, rental equipment, buttons, and rails.

- Ensure volunteers wipe down their workstations with disinfectant at the end of their shift or at any time they discontinue use of their workstation for a significant period of time.

Volunteers will be required to disinfect their workstations before, during and at the end of their shift.

- Provide disinfecting wipes or other disinfectant at shared equipment.

Disinfecting wipes will be provided for all shared equipment, including but not limited to, golf carts, tractors, mowers, and excavators.

- Establish a cleaning and disinfecting process that follows CDC guidelines when any individual is identified, suspected, or confirmed COVID-19 case.

CDC guidelines will be followed in the event of a COVID-19 case individual is identified, suspected or confirmed to disinfect any and all surfaces that the individual may have come in contact with.

- Avoid or minimize use of cleaning procedures that could re-aerosolize infectious particles. This includes, but is not limited to, avoiding practices such as dry sweeping or use of high pressure streams of air, water, or cleaning chemicals.

Volunteers will only use cleaning procedures that do not re-aerosolize infectious particles.

## **Personal Protective Equipment (PPE) Requirements**

- Ensure appropriate face coverings are used by volunteers whenever they are within six (6) feet of anyone else, so long as such use does not jeopardize the volunteers health or safety. Facilities must train volunteers when to use PPE, what PPE is necessary, and how to properly put on, use and remove PPE.

Volunteers will use appropriate face coverings as long as it does not jeopardize their health or safety. The Oldham County Fairgrounds will train their volunteers on the proper use of PPE.

- Ensure contractors and vendors to wear face coverings or masks while at the venue.

The Oldham County Fairgrounds will encourage contractors and vendors to wear face coverings or masks when at our venue.

- Provide gloves to volunteers whose routine job duties include cleaning equipment, workspaces, and other high-touch areas of business.

The Oldham County Fairgrounds will provide gloves to volunteers who routinely clean equipment, workspaces, and other high touch areas.

- Encourage attendees to wear masks while inside or within six (6) feet of anyone outside of their household.

The Oldham County Fairgrounds does not have any indoor exhibits. The Fairgrounds will encourage all attendees to wear masks while within six (6) feet of anyone outside of their household.

## **Training and Safety Requirements**

- Place conspicuous signage at entrances throughout the facility or space alerting staff and attendees to the required occupancy, six (6) feet distance and policy on face coverings. Signage should inform volunteers and attendees about good hygiene and new practices.

The Oldham County Fairgrounds will place signage through out property including entrances of occupancy, distancing and face covering policy.

- Venues and event spaces should, to the greatest extent practicable, implement hours where service can be safely provided to constituents at higher risk for severe illness per CDC guidelines.

The Oldham County Fairgrounds hours of operation are limited to the cooler evenings.

- Inform volunteers and attendees in groups particularly vulnerable to COVID-19 (individuals with conditions identified by the CDC as higher risk or those over 65 years old) that public health experts recommend that you continue to avoid any in-person gatherings and remain Health At Home.

The Oldham County Fairgrounds will inform volunteers and attendees of through signage.

- Ensure volunteers are informed that they may identify and communicate potential improvements and/or concerns without threat of retribution in order to reduce potential risk of exposure at the venue.

The Oldham County Fairgrounds will inform our volunteers of this.